

Tutor Training Workshop Schedule

Literacy Suffolk, Inc. *an accredited ProLiteracy affiliate*

For the list of current tutor training workshops, visit the Tutor Info section of the Web site and click on "Tutor Workshop Schedule."

TRAINING AND CERTIFICATION REQUIREMENTS

A high school diploma is required to become a volunteer. Volunteer tutors develop their skills by attending a 21-hour workshop. Workshops are held at local libraries throughout Suffolk County. **Attendance at all sessions of the workshop is required.** Training workshops utilize video tapes and live demonstrations. Trainees practice tutoring strategies by participating in informal role-playing sessions. Matches with learner(s) will be made for those trainees who demonstrate an understanding of the techniques and materials presented in the

tutor training workshop. Ongoing support and materials are offered to trained tutors.

TUTORING

After successfully completing a workshop, trained tutors are matched with learners. Each volunteer is asked to tutor 2-3 hours a week, for at least one year, usually at a local library. Trained tutors are also offered the opportunity to attend additional training seminars designed to further improve and upgrade their skills.



Tutor Training Workshops...

prepare volunteers to help adult students to improve their ability to understand, speak, read and write basic English.

Knowledge of a foreign language is not required.

TO REGISTER SEND:

- tear-off registration form below
- a completed tutor application
- \$35 non-refundable registration fee

Make checks payable to: Literacy Suffolk, Inc. or use your credit card to register by phone 631-286-1649, fax 631-286-1668, or online at www.LiteracySuffolk.org.

Tutor Training Workshops Registration Form

Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____

Email _____

WORKSHOP CHOICES: (Refer to online listing in "Tutor Info" section for workshop numbers.)

Please indicate workshop choices in order of preference

#1 _____
#2 _____

Check all that apply:

- Tutor Application Enclosed Tutor Application on File
 \$35.00 Non-refundable Registration Fee Enclosed
 VISA MC AMEX Exp. Date _____
Card # _____
 Registration Fee Previously Paid
 Trained Literacy Suffolk Tutor (\$15.00 fee)



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*Class Size
is Limited...
Register early
for Workshop
of Choice!*